

CAUSE NO. \_\_\_\_\_

\_\_\_\_\_  
PLAINTIFF

v.

\_\_\_\_\_  
DEFENDANT

§  
§  
§  
§  
§  
§

IN THE JUSTICE COURT  
PRECINCT NO. 1  
GRAYSON COUNTY, TEXAS

**PETITION: SMALL CLAIMS CASE**

Defendant(s) address: \_\_\_\_\_  
\_\_\_\_\_

COMPLAINT: The basis for the claim which entitles Plaintiff to seek relief against Defendant is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RELIEF: Plaintiff seeks:

- damages in the amount of \$ \_\_\_\_\_,
- Court Costs of \$ \_\_\_\_\_,
- TOTAL AMOUNT: \$ \_\_\_\_\_

I hereby consent for the answer and any other motions or pleadings to be sent to my email address as follows: \_\_\_\_\_

\_\_\_\_\_  
Plaintiff's Printed Name

\_\_\_\_\_  
Signature of Plaintiff / or Plaintiff Attorney

**Defendant's Information** (if known):

Date of birth: \_\_\_\_\_  
Driver License: \_\_\_\_\_ (STATE) \_\_\_\_\_  
Phone No.: \_\_\_\_\_

\_\_\_\_\_  
Address of Plaintiff / or Plaintiff's Attorney

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Phone No. of Plaintiff / Plaintiff's Attorney

SUBSCRIBE AND SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 202\_\_

\_\_\_\_\_  
Clerk, Justice of the Peace Court  
Precinct 1, Grayson County, Texas

CAUSE NO. \_\_\_\_\_

\_\_\_\_\_  
PLAINTIFF

v.

\_\_\_\_\_  
DEFENDANT

§  
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§  
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§  
§  
§

IN THE JUSTICE COURT

PRECINCT ONE

GRAYSON COUNTY, TEXAS

**SERVICE MEMBERS CIVIL RELIEF ACT AFFIDAVIT**

STATE OF TEXAS )  
COUNTY OF GRAYSON )

**I understand that any false statements in this document are made under penalty of perjury, and that making a false statement is a violation of Federal Law and is subject to both fine and imprisonment.**

I am over the age of eighteen (18) years and am competent to make this affidavit. I am the  
 Plaintiff  
 Plaintiff's agent  
in the above-entitled and numbered matter.

I have made a personal investigation and have attached the following documentation (required):

\_\_\_\_\_

As a result of the investigation or review, it is my belief that the above-named defendant

- is not in the military service on active duty, and is not a dependent of a servicemember on active duty
- is in the military service on active duty
- I have been unable to determine whether or not the defendant is in the military service on active duty

My name is: \_\_\_\_\_  
My Date of Birth is: \_\_\_\_\_ My Address is:

\_\_\_\_\_  
I declare under penalty of perjury, pursuant to the laws of the State of Texas, and that making a false statement is a violation of Federal Law, that all information provided is true and correct.

Affiant Signature:     /s/      
Executed in \_\_\_\_\_ County, Texas on \_\_\_\_\_  
Phone: \_\_\_\_\_ FAX: \_\_\_\_\_  
Email Address: \_\_\_\_\_

## BEFORE FILING, PLEASE READ...

### **COSTS:**

**FILING FEE: \$54.00**

**EACH DEFENDANT TO BE SERVED: \$105.00**

- 
- The Service Members Civil Relief Act Affidavit form MUST be completed and signed by the Plaintiff (*Affiant*)
  - THE SCRA Document may be obtained at the Official Department of Defense Servicemembers Civil Relief Act (website); <http://scra.dmdc.osd.mil>  
***This website is always "FREE OF CHARGE, NO FEE TO GET YOUR INFORMATION"***
  - Use the "Single Party Search" option regardless if multiple Defendants are part of the suit

### **RESOURCES:**

- FOR MORE INFORMATION ON FILING A SMALL CLAIMS CASE  
[www.TexasLawHelp.org](http://www.TexasLawHelp.org) (Resource hosted by Legal Aid Network)  
[www.TJCTC.org/SRL](http://www.TJCTC.org/SRL) (Self-Represented Litigants)
  - o Scroll towards the Bottom past the Texas Branded image, select "[Filing a Small Claims Case](#)" > Select "Information Packet" to gain more insight of the processes involved.
- **Proper attire will be required for all hearings before the court**

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### **Please Note When Contacting This Court:**

*"A Judge shall not initiate, permit, or consider ex parte or other communications made to the Judge outside the presence of the parties concerning the merits of a pending or impending judicial proceeding"*

*"A Judge shall require compliance with the subsection by **court personnel** subject to his or her direction and control"*

Code of Judicial Conduct, Canon 3,B(8)

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*COURT CLERKS ARE NOT PERMITTED TO ASSIST IN COMPLETING FORMS, PROVIDING ADVICE OR DETAILS TO LEGAL QUESTIONS OR PROCESSES.*



**GINNY HAMPTON**  
GRAYSON COUNTY  
JUSTICE OF THE PEACE  
PRECINCT 1

# **SUBMITTING EVIDENCE OR EXHIBITS FOR COURT**

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**IF YOU INTEND TO PRESENT EVIDENCE OR EXHIBITS DURING YOUR CASE, PLEASE BE AWARE OF THE FOLLOWING:**

**YOU MUST BRING THREE COPIES TO COURT WITH YOU.**

- YOU WILL NEED A COPY FOR YOURSELF, A COPY FOR THE OTHER PARTY IN THE CASE, AND A COPY TO GIVE TO THE JUDGE FOR COURT RECORDS

**IF YOU HAVE PICTURES OR TEXT MESSAGES ON YOUR PHONE, YOU WILL NEED TO PRINT THEM BEFORE YOUR COURT HEARING.**

- IF YOU DO NOT BRING SUFFICIENT COPIES TO PROCEED WITH YOUR CASE, YOU WILL INCUR COURT COPY FEES OF \$2.00 FOR THE FIRST PAGE; AND 50¢ FOR EACH ADDITIONAL PAGE. (*COLOR COPIES ARE \$3.00 FOR THE FIRST PAGE AND \$1.00 FOR ADDITIONAL PAGES*)
- COPY FEES ARE TO BE PAID THE SAME DAY THE COPIES ARE PRODUCED.

**IF YOU HAVE VIDEO EVIDENCE OR EXHIBITS THAT REQUIRE A FLASH-DRIVE/USB DEVICE, THE COURT REQUIRES AT MINIMUM OF 3 BUSINESS DAYS BEFORE COURT HEARING FOR THE COUNTY INFORMATION TECHNOLOGY DEPARTMENT TO CLEAR THE DEVICE FOR YOUR COURT HEARING.**

- IF DEVICE IS TO BE RETURNED TO YOU, IT WILL BE AVAILABLE AFTER THE 21 DAY APPEAL PERIOD;
- IN THE EVENT THE CASE IS APPEALED, THE DEVICE WILL REMAIN WITH THE CASE

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**100 W. HOUSTON STREET**

**SUITE 27**

**SHERMAN, TEXAS 75090**

**(903) 813-4346**

*(Located on the second floor, directly above the front West Houston Street entrance doors)*